

# TOWN OF ST JAMES

Council Policy #2018-001

## POLICY ON ATTORNEY ACCESS

1. The Town Council acknowledges that there are occasions when an individual Councilor may have a question or concern that requires the involvement of the Town Attorney.
2. In order to manage the expense of utilizing the Town attorney, the Town Council establishes a protocol through the adoption of this policy.
3. This policy is not intended to prevent individual Councilor from receiving legal advice, but rather to ensure that the access to the Town attorney is not unlimited.

**Policy statement: Individual St. James Town Councilors who would like to engage the services of the Town attorney shall present their concerns to either the Mayor or the Town Manager. The Town Manager or Mayor may then authorize direct access to the Town attorney or make the contact on behalf of the requesting Councilor.**