

**TOWN OF ST. JAMES, NORTH CAROLINA**  
**ADOPTING A BUDGET FOR THE FISCAL YEAR 2023-2024**

Ordinance # 2023-04

**WHEREAS,** the proposed budget for the Town of St. James, North Carolina, was submitted to the Town Council on April 20, 2023, and

**WHEREAS,** a public hearing was held on May 3, 2023, and

**WHEREAS,** the Town Council has fully considered matters associated thereto, including supplemental recommendations associated with it, and desires to enact a budget ordinance for the fiscal year beginning July 1, 2023, and continuing through and including June 30, 2024.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council for the Town of St. James, North Carolina, as follows:

Section 1. The fiscal year 2023-2024 budget covering the financial operations of the Town of St. James during the period from July 1, 2023, through June 30, 2024, inclusive, which is attached hereto and incorporated herein by reference as if fully set herein verbatim.

Section 2. The following anticipated fund revenues, departmental expenditures, and inter-fund transfers are approved and appropriated for the Town of St. James General Fund (10) for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024:

<u>Expenditures:</u>	
Governing Body & Administration	\$ 684,659
Town Facilities	\$ 351,580
Public Safety	\$ 747,318
Fire Department Funding	\$ 1,589,200
Environmental Protection	\$ 987,100
Community Center	\$ 470,350
Long Term Debt	\$ 375,793
TOTAL	\$ 5,206,000
 <u>Revenues:</u>	
Ad Valorem Taxes, including interest	\$ 1,968,000
Local Option Sales Tax	\$ 2,550,000
Other Government Revenues	\$ 461,500
Zoning Permit Fees	\$ 8,000
Rental of Town Hall / Community Center	\$ 88,500
Interest - Investments	\$ 130,000
TOTAL	\$ 5,206,000

Section 3. The budget shall be administered on a departmental basis. The Budget Officer shall have the power and authority to make departmental and interdepartmental

amendments. All such amendments will be reported to the Town Council at the regular monthly meeting following the month in which such amendments are made.

Section 4. All public funds, which will accrue to the Town of St. James during the period beginning July 1, 2023, through June 30, 2024, inclusive, shall be deposited at First National Bank, Southport, North Carolina.

Section 5. The estimated revenue accruing from ad valorem taxes for the fiscal year 2023-2024 is based on the assessed tax rate of \$0.06 for each \$100.00 valuation of the total taxable valuation base established at \$3,286,261,655. As required by NCGS 159-11(e), the revenue-neutral tax rate to produce the equivalent tax levy as the previous year is \$.0389 per one hundred dollars (\$100) at the full valuation of the revaluation. The tax rate of \$0.06 per each \$100.00 valuation of real and personal property is hereby established for the taxable period covered by this ordinance. The estimated tax collection percentage is 99.81%.

Section 6. That one cent of the ad valorem rate is committed to disaster recovery, and that these funds shall lapse at the end of the fiscal year into an assignment within the General Fund dedicated to this purpose. Further, this assignment shall be determined fully funded when the balance is at least \$1,500,000. At that time, the 1 cent dedicated to this assignment shall be discontinued.

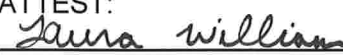
Section 7. This ordinance includes a Town Schedule of Fees, attachment I and II.

Section 8. This ordinance shall become effective July 1, 2023, and expire at the close of Town business on June 30, 2024.

Adopted this 7th day of June, 2023.

**TOWN OF ST. JAMES**

BY:   
\_\_\_\_\_  
Jean R. Toner, Mayor

ATTEST:  
  
\_\_\_\_\_  
Laura Williams, Town Clerk

**Town of St. James**  
 Zoning Department Fee Schedule  
 2023-2024 (FY24)



Type of Permit	Current Fee
Zoning Permit: Single Family Residence (SFR), Remodel (upfits, additions, etc.) , Commercial work, Swimming Pools, etc.	\$ 100.00
Zoning Permit: Fences, Solar Panels, Patios, Decks, Walls, Docks, Sheds, Storage Buildings, Pergola Structures, etc.	\$ 50.00
Temporary Use Permit	\$ 20.00
Sign Permit	\$ 100.00
Site Plan Review	\$ 250.00
	plus \$10/Acre if Over One (1) Acre
Site Plan Amendment	\$ 150.00
Official Zoning Map Amendment	\$ 250.00
Special Use Permit	\$ 250.00
Special Use Permit Modification	\$ 100.00
Subdivision Preliminary Plat	\$ 250.00
	plus \$10/lot
Subdivision Final Plat	\$ 200.00
Variance	\$ 500.00
Appeal of Administrative Decision	\$ 300.00
Establishment of Vested Rights	\$ 500.00
Zoning Map	\$ 50.00
Copying	\$ 0.25
	per page
Zoning Information Certificate	\$ 25.00
Zoning Ordinance	\$ 250.00



St. James Community Center Pricing 2023-2024 (FY24)

<b>Community Center Room fees</b>	<b>Tier 1- Residents</b> (Scheduled hours, no Food Service)	<b>Tier 2- Residents (Non-scheduled hours, or w/ food service)</b>	<b>Tier 3- Non-Profit</b> Half-day / Full day	<b>Tier 4 Standard</b> Half-day / Full day
Room #1 Fee – Half-day (4hrs) /Full day (8hrs)	No Cost	\$25.00	\$100.00 / \$150.00	\$150.00 / \$225.00
Room #2 Fee - Half-day / full-day	No Cost	\$25.00	\$100.00 / \$150.00	\$150.00 / \$225.00
Room #3 Fee – Half-day / Full-day	No Cost	\$25.00	\$100.00 / \$150.00	\$150.00 / \$225.00
Room # 1 and #2, or #2 and #3 – Half-day / Full-day	No Cost	\$50.00	\$150.00 / \$225.00	\$225.00 / \$300.00
Room #1, #2, and #3 – Half-day / Full-day	No Cost	\$75.00	\$200.00 / \$300.00	\$300.00 / \$450.00
Arts and Craft Room Fee – Half-day / Full-day	No Cost	\$25.00	\$125.00 / \$175.00	\$175.00 / \$250.00
Full Multi-purpose Room Fee – Half-day / Full-day	No Cost	\$150.00	\$625.00 / \$850.00	\$850.00 / \$1,200.00
Multi-purpose A Room Fee – Half-day / Full-day	No Cost	\$75.00	\$475.00 / \$600.00	\$675.00 / \$895.00
Multi-purpose B Room Fee – Half-day / Full-day	No Cost	\$50.00	\$225.00 / \$350.00	\$350.00 / \$525.00
Cleaning Fees for above rooms - vary based on space used	No Cost	\$25.00-\$75.00	\$100.00	\$200.00
Scheduled additional set up time	As Available	\$25.00 / hour	\$50.00 / hour	\$95.00 / hour
Room Reset Request Fee – groups of 50 or more	No Cost	No Cost	\$95.00	\$150.00
Cancellation Fees	No Cost	Conditional, Subject to Agreement	see below**	see below**
<b>Equipment Fees</b>				
Full Dance Floor	\$100.00	\$150.00	\$250.00	\$300.00
Stage Riser Sections – 4'x6'	\$10.00 each	\$10.00 each	\$25 / \$250 Full	\$30 / \$300 Full
Fixed HD Projector and Screen	No Cost	No Cost	\$75.00	\$150.00
Large Presentation Podium and Microphone	No Cost	No Cost	\$50.00	\$100.00
Rover Portable Projector and Sound	No Cost	No Cost	\$50.00	\$100.00
Dell Laptop Computer for Presentation	No Cost	No Cost	No Cost	\$50.00
Portable Projection Screen	No Cost	No Cost	\$25.00	\$25.00
Fixed Flat Screen Monitor	No Cost	No Cost	\$25.00	\$50.00
Wireless Lapel or Handheld Microphone	No Cost	\$25.00	\$25.00	\$50.00
Barco Presentation Remote	No Cost	No Cost	\$50.00	\$75.00
Display Easel / Flipchart Pad	No Cost	No Cost	\$10.00 / \$15.00	\$10.00 / \$15.00
Tables - Trade Show Set	No Cost	No Cost	\$10.00	\$15.00
Handling Fee – Deliveries and Storage (first 5 items free)	No Cost	No Cost	\$5.00 per	\$5.00 per

\*\* Cancellation fees: Notice of cancellation in writing from signed agreement to 90 days prior to the event - 25% of estimated cost / Notice of cancellation in writing from signed agreement 89 to 30 days prior to the event - 50% of estimated cost / Notice of cancellation in writing from signed agreement 29 or fewer days prior to the Event - 75% of estimated cost.